



**18th – 20th October 2024**

**POLITEKNIK SULTAN SALAHUDDIN  
ABDUL AZIZ SHAH**

**( Dewan Serbaguna Politeknik Shah Alam )**

**INFORMATION PACKAGE**

**Hosted by :**

**International Taekwon-Do Federation (ITF)**

**&**

**Malaysian Global Taekwon-Do Federation  
(MGTF)**

**INO #598**

# ITF International Umpire Course (IUC) & ITF Junior Open Taekwon-Do Championship 2024



INO #598



**PERSEKUTUAN TAEKWON-DO  
GLOBAL MALAYSIA**

REG. NO : 0758/99

INO #598

INTERNATIONAL TAEKWON-DO FEDERATION

**INTERNATIONAL  
UMPIRE COURSE**  
18-19 OKTOBER 2024

DEWAN SERBAGUNA POLITEKNIK SULTAN  
SALAHUDDIN ABDUL AZIZ SHAH

KBS  
INTERNATIONAL TAEKWON-DO FEDERATION  
INO 598  
PERSEKUTUAN TAEKWON-DO GLOBAL MALAYSIA



**PERSEKUTUAN TAEKWON-DO GLOBAL MALAYSIA**  
MALAYSIAN GLOBAL TAEKWON-DO FEDERATION (MGTF)  
(REG. NO: 0758/99)  
International Taekwon-Do Federation – # INO 598



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Our Ref: MGTF/IUC2024/SG01  
Date: 16 September 2024

To All ITF Instructors and Members  
(2nd Gup to Black belts),

**Invitation to International Umpire Course (IUC)**

INO 598 will be hosting ITF sanctioned IUC conducted by GM Galaragga and assisted by GM Maidana. The president of ITF GM Choi Jung Hwa will also be in attendance.

It will be held at Al-Jazari Hall Polytechnic PSA Shah Alam Selangor on 18th and 19th October 2024.

The fees for the course will be USD 150.00 inclusive of the training certificate.

ITF will conduct gradings for senior black belts who meet ITF criteria during this time.

There will also be an ITF/MGTF Junior Championship, age category from 13-17 for both colored and black belts on 20th October 2024 at the same venue.

Registration is now open, please contact GM Dato' Ts. Amir Md Noor at [amiramp57@gmail.com](mailto:amiramp57@gmail.com) for further information.

Thank you.

Your sincerely,

GRAND MASTER DATO' Ts. AMIR BIN MD NOOR  
DPMP, DIMP, SSP, SMS, AMP  
President

File: ITF # INO 598 – Malaysian Global Taekwon-Do Federation (MGTF)

# International Taekwon-Do Federation - ITF

Tel: 0044 1895 459946  
Email: [secgen@itf-administration.com](mailto:secgen@itf-administration.com)  
Website: [www.itf-administration.com](http://www.itf-administration.com)



23<sup>rd</sup> August 2024

Attention: Dr Suhardi bin Alias  
The Sports Commissioner Malaysia

Email: [pps\\_hq@kbs.gov.my](mailto:pps_hq@kbs.gov.my)

**Re: Approval for ITF Umpire Course – October 18th and 19th, 2024**

Dear Sir

I am writing to formally approve the ITF Umpire Course organised by ITF INO# 598, Malaysian Global Taekwondo Federation (MGTF), to be held on October 18th and 19th, 2024. This course will be conducted by Grandmasters Galarraga and Maidana, with GM Dato Amir Md Noor serving as the facilitator.

We acknowledge that the course has been presented to the Committee of International Sports Events, chaired by the Sports Commissioner of Malaysia, and understand that a letter of sanction from the ITF is required for the final approval of the event.

Please consider this letter as official confirmation of the ITF's endorsement of the aforementioned course. Should you need any further documentation or information, please do not hesitate to contact us.

Thank you for your attention to this matter. We look forward to the successful execution of the course.

Sincerely

Trevor Nicholls  
ITF Vice President

# REGISTRATION

Authorised NAO's/ INO's/MO's may register entries through soft copy form provide by the organizer through email.

- **QUALIFY**

All Taekwon-Do practitioner must be 2<sup>nd</sup> KUP or above.

# COSTS

- Entry to the ITF International Umpire Course : **USD150**

**(With Training Certificate)**

- Entry to Welcome Dinner : **Included in Package**

- Participant Fee for ITF Junior Open Taekwon-Do Championship : **USD80**

# ACCOMMODATION

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Package also includes transfers to and from venue. **Accommodation package is compulsory.** Prices are per person.

**Package 1 Include: ( 5 Days 4 Night with Breakfast & Lunch, Airport Transfer + Internal Transfer to venue )**

Check in time: 15:00 Thursday 17th October 2024

Check out time: 11:00 Monday 21st October 2024

Distance from Venue: Walking Distance

Airport Distance : 1 Hours by Coach

Breakfast: Served from 06:00

Lunch : Follow course schedule

**Package Prices:**

**Package 1 A** - Deluxe Room – two single bed with two breakfast : **USD 600**

**Package 1 B** - Deluxe Room - one queen bed with one breakfast : **USD 650**

**Package 2 Include: ( 4 Days 3 Night with Breakfast & Lunch, Airport Transfer + Internal Transfer to venue )**

Check in time: 15:00 Thursday 17th October 2024

Check out time: 11:00 Sunday 20th October 2024

Distance from Venue: Walking Distance

Airport Distance : 1 Hours by Coach

Breakfast : Served from 06:00

Lunch : Follow course schedule

**Package Prices:**

**Package 2 A** - Deluxe Room – two single bed with two breakfast : **USD 500**

**Package 2 B** - Deluxe Room - one queen bed with one breakfast : **USD 550**

# VENUE

## INTERNATIONAL UMPIRE COURSE & ITF Junior Open Taekwon-Do Championship 2024

- POLITEKNIK SULTAN SALAHUDDIN ABDUL AZIZ SHAH ( Dewan Serbaguna Politeknik Shah Alam )



**Location :** <https://maps.app.goo.gl/gPgwQjScL2exUwVR6>

# AIRPORTS

- Kuala Lumpur International Airport (KLIA), Malaysia



**Location :** <https://maps.app.goo.gl/XGX7J6kn6gnHmRAV9>

**INTERNATIONAL UMPIRE COURSE SCHEDULE** ( Person In Charge :  
Grandmaster Dato' Ts. Amir Md Noor / ITF Facilitator ) HP : +6019-2333683

**Itinerary**

<b>Date</b>	<b>Event</b>
<b>17 October 2024</b>	<b>Arrival of delegations</b>
<b>18 October 2024</b>	<b>AM – Breakfast</b>  <b>8.45am – Bus pickup to Seminar Hall</b>  <b>9.00am – International Umpire Seminar ( Please refer to the attachment for the Seminar schedule )</b>  <b>5.00pm – Back to hotel</b>  <b>7.30pm – Welcome Dinner</b>
<b>19 October 2024</b>	<b>AM – Breakfast</b>  <b>8.45am – Bus pickup to Seminar Hall</b>  <b>9.00am – International Umpire Seminar ( Please refer to the attachment for the Seminar schedule )</b>  <b>5.00pm – Back to hotel</b>  <b>7.00pm – Senior Upgrading</b>
<b>20 October 2024</b>	<b>AM – Breakfast</b>  <b>7.45am - Bus pickup to Championship Hall</b>  <b>8.00am – ITF Junior Open Taekwon-Do Championship</b>  <b>6.00pm – Back to hotel</b>
<b>21 October 2024</b>	<b>AM – Breakfast</b>  <b>12.00pm – Checkout</b>  <b>12.30pm – Transfer to International Airport (KLIA)</b>



**APPRECIATE DINNER SCHEDULE** (Person In Charge : Cik Fazrena 4<sup>th</sup> Dan  
HP : +6012-2469671)

**CHAMPIONSHIPS SCHEDULE** ( Person In Charge : Mr Lee Wei Kean 5<sup>th</sup>  
DAN ) HP : +6016-5954406

**SENIOR UPGRADING SCHEDULE** ( Person In Charge : GM Maidana)

## **LIABILITY AND INSURANCE**

Participants should hold insurance in the event of medical expenses, accidents and loss of personal belongings.

## **VISA REQUIREMENT FOR FOREIGNERS TRAVELLING TO MALAYSIA**

Malaysia Digital Arrival Card (MDAC)

A valid passport is required for entering Malaysia. For further information, please visit:  
<https://imigresen-online.imi.gov.my/mdac/main>

Please refer to the attachment

# Payment - (Person In Charge : Master Justin 7th Dan ) HP : +6012-6390318

## PAYMENTS DEADLINES

**30<sup>th</sup> September 2024 – Full Payment Of all packages** to be paid

The Organizer will not accept individual payments. All payments must be made by the MO/INO or Association. Any bank fees will also need to be paid by the INO/MO. Should you not pay the bank fees the INO # 598 will send a Paypal invoice to cover the cost of these.

All forms and payment of proof need to be email back to : [admin@my-mgtf.com](mailto:admin@my-mgtf.com)

Dear All,

When transferring payments for the IUC & Championship Packages, please make payments to the following account in **US Dollars**.

**Transfer Type: MYR Transfer**

**Payable to : PERSEKUTUAN TAEKWON-DO GLOBAL MALAYSIA**

**Account No: 8008433118**

**Swift code/ BIC: CIBBMYKLXXX**

**Branch Code : 01282**

**Bank Name : CIMB Bank Taman Equine Branch**

**Business Address : No. 3, 5 & 7, Jalan Equine 1C, Taman Equine, 43300**

**Seri Kembangan, Selangor, Malaysia.**

## Arrival Details

### Arrival Form

**1. Event :** International Umpire Course 2024  
ITF Junior Open Taekwon-Do Championship 2024  
(please cross whichever not related)

**2. Nationality :**

**3. Head representative's name :**

**4. Head representative's address :**

**5. Head representative's Contacts : (Mobile)**

**6. Head representative's E-mail :**

**7. Entry/Departure Information**

<b>Arrival Date/ Time</b>		<b>Flight number</b>		<b>Destination</b>	
<b>Departure Date/Time</b>		<b>Flight number</b>		<b>Destination</b>	

**8. Delegations**

	<b>IUC 2024</b>	<b>ITF Junior Champs 2024</b>	<b>Family</b>	<b>Total</b>
<b>Delegations</b>				

- Please send arrival details to [admin@my-mgtf.com](mailto:admin@my-mgtf.com) before 12 October 2024

**9. Malaysia Digital Arrival Card (MDAC)**

A valid passport is required for entering Malaysia. For further information, please visit:  
<https://imigresen-online.imi.gov.my/mdac/main>

## SEMINAR SCHEDULE:

<b>DAY / TIME</b>	<b>FRIDAY</b>
8AM-9AM	<b>REGISTRATION</b>
9AM – 11AM	<ul style="list-style-type: none"><li>• History Of Taekwon-Do</li><li>• Rules in Taekwon-Do &amp; Competition Format</li></ul>
11AM-11.15AM	<b>COFFEE BREAK</b>
11.15AM-12.30NOON	Laws & Rules
12.30NOON- 2.30PM	<b>FRIDAY PRAYERS</b>
2.30 NOON- 5PM	<ul style="list-style-type: none"><li>• Etiquette in Taekwon-Do</li><li>• Safe Sport Code</li></ul>
<b>DAY / TIME</b>	<b>SATURDAY</b>
9AM – 11AM	Championship scoring point
11AM-11.15AM	<b>COFFEE BREAK</b>
11.15AM-2PM	Skill test Cert giving ceremony Photograph Session
2PM	Lunch End



# Accommodation Booking Form 2024

## Contact Detail

<b>Lead Contact</b>	
<b>Contact Number</b>	
<b>Contact Email</b>	
<b>Country</b>	

## Package & Room Type

<b>Package &amp; Room Type</b>	<b>( 1A ) / ( 1B ) or ( 2A ) / ( 2B )</b>		
<b>No.</b>	<b>Name 1</b>	<b>Name 2</b>	<b>Special Requirement</b>
<b>1</b>			
<b>2</b>			
<b>3</b>			
<b>4</b>			
<b>5</b>			
<b>6</b>			
<b>7</b>			
<b>8</b>			
<b>9</b>			
<b>10</b>			

# VISA REQUIREMENT

## VISA REQUIREMENT FOR FOREIGNERS TRAVELLING TO MALAYSIA

### Australia Passport Holder

AUSTRALIAN Citizens do not need a visa to visit Malaysia provided:

- Your passport is still valid for at least six (6) months on arrival
- Your visit is up to three (3) months only
- You have a confirmed return or onward international ticket.

Other National Passport Holder (Do contact us if your country is not stated in the list)

### 1. COUNTRIES THAT REQUIRE VISA TO MALAYSIA

Afghanistan	Angola	Bhutan	Burkina Faso
Burundi	Central African Republic	China	Colombia
Comoros	Congo Democratic Republic	Congo Republic	Cote D'ivoire
Djibouti	Equatorial Guinea	Eritrea	Ethiopia
Guinea-Bissau	Hong Kong (C/I or D/I)	India	Liberia
Mali	Myanmar	Nepal	Niger
Rwanda	Serbia & Montenegro	United Nations (Laissez Passer)	Western Sahara

### 2. COMMONWEALTH COUNTRIES THAT REQUIRE VISA TO MALAYSIA

Bangladesh	Cameroon	Ghana	Mozambique
Nigeria	Pakistan	Sri Lanka	

### 3. COUNTRIES THAT REQUIRE VISA FOR A STAY EXCEEDING 3 MONTHS

Albania	Algeria	Argentina	Australia
Austria	Bahrain	Belgium	Bosnia-Herzegovina
Brazil	Croatia	Cuba	Czech Republic
Denmark	Egypt	Finland	France
Germany	Hungary	Iceland	Ireland
Italy	Japan	Jordan	Kirgystan
Kuwait	Kyrgyz Republic	Lebanon	Lienchestien
Luxembourg	Morocco	Netherland	Norway
Oman	Peru	Poland	Qatar
Romania	St Marino	Saudi Arabia	Slovakia
South Korea	Spain	Sweden	Switzerland
Tunisia	Turkey	Turkmenistan	United Arab Emirates
United Kingdom	Uruguay	Yemen	

#### 4. COUNTRIES THAT REQUIRE VISA FOR A STAY EXCEEDING 1 MONTH

Armenia	Azerbaijan	Barbados	Belarus
Benin	Bolivia	Bulgaria	Cambodia
Cape Verde	Chad	Chile	Costa Rica
Equador	El Savador	Estonia	Gabon
Georgia	Greece	Guatemala	Guinea Republic
Haiti	Honduras	Hong Kong SAR	Kazakhstan
Latvia	Lithuania	Macao SAR	Macedonia
Madagascar	Maldova	Mauritania	Mexico
Monaco	Mongalia	Nicaragua	North Korea
North Yemen	Panama	Paraguay	Portugal
Russia	Sao Tome & Principe	Senegal	Slovenia
Sudan	Surinam	Tajikistan	Togo
Ukraine	Upper Volta	Uzbekistan	Va tican City
Vane zuela	Zaire	Zimbabwe	

#### 5. COUNTRIES THAT REQUIRE VISA FOR A STAY EXCEEDING 15 DAYS

Taiwan

#### 6. COUNTRIES THAT REQUIRE VISA FOR A STAY EXCEEDING 14 DAYS

Iran	Iraq (30 days)	Libya	Macao (Travel Permit/Portugal CI)
Palestine (30 days)	Sierra Leone	Somalia	South Yemen
Syria (30 days)			

#### IMPORTANT NOTES:

- No visa is required for U.S.A. citizens visiting Malaysia for social, business or academic purposes (except for employment).
- No visa is required for a stay of less than one month for nationals of all ASEAN countries except MYANMAR. For a stay exceeding one month a visa will be required, except for nationals BRUNEI and SINGAPORE.
- For ISRAEL nationality, visas are required and permission must be granted from Ministry Of Home Affairs.
- For national of REPUBLIC OF SERBIA and REPUBLIC OF MONTENEGRO, visas are required without permission granted from Ministry Of Home Affairs.
- Nationals of countries other than those stated above (with the exception of Israel) are allowed to enter Malaysia without a visa for a visit not exceeding one month.